

FOREVER YOUNG NEW PARENT ORIENTATION CHECKLIST

INFANT SITE

The following checklist is a list of things for you to locate and be aware of while orienting yourself to the Forever Young Infant site. Effectively orienting yourself to the site will make it easier for you to participate in and support your child's positive experience at Forever Young. If you have any further questions, please ask the site manager or an educator for assistance.

- Sign-In/Sign-Out Binder
- Child Cubbies
 - Nap
 - Clothes (entryway)
 - Clothes (interior)
- Parent Cubby
- Office Mailbox (where to put tuition and other correspondence to the Executive Director)
- Daily eating and sleeping chart
- Diaper chart
- Lost & found
- Location of Parent Participation Log Slips
- Staff appreciation binder
- Parent information bulletin boards
- Temporary storage (e.g. car seats, strollers, etc)

FOREVER YOUNG NEW PARENT ORIENTATION CHECKLIST TODDLER/PRESCHOOL SITE

The following checklist is a list of things for you to locate and be aware of while orienting yourself to the Forever Young Toddler/Preschool site. Effectively orienting yourself to the site will make it easier for you to participate in and support your child's positive experience at Forever Young. If you have any further questions, please ask the site manager or an educator for assistance.

- Sign-In/Sign-Out Binder
- Child Cubbies
 - Nap
 - Clothes
- Parent Cubby
- Office Mailbox (where to put tuition and other correspondence to the Executive Director)
- Daily eating and sleeping chart
- Diaper chart
- Lost & found
- Location of Parent Participation Log Slips
- Staff appreciation binder
- Parent information bulletin boards
- Temporary storage (e.g. car seats, strollers, etc)